

# FORWARD CAREERS

Explore Growing Careers. Access Training. Secure Sustainable Work.

262.695.7880 | WI Relay 7-1-1  
 contact@forwardcareers.org  
 www.forwardcareers.org



## HIRE.

We offer a full range of services to assist businesses with their hiring and workforce needs.

### FREE JOB BOARD & POSTING SERVICES

- Job Center of Wisconsin
- Handshake
- WisConnect

### RECRUITMENTS

- Community Job Fairs
- Custom Recruitment events

## TRAIN & RETAIN.

We offer training and retaining programs to assist businesses stay competitive in today's economy.

### TRAINING & INCENTIVES PROGRAMS

- Incumbent Worker Training
- On-the-Job Training (OJT)
- Work-Based Training Programs such as Work Experiences, Internships, and Apprenticeships

## CLOSURES & LAYOFFS.

We offer no-cost custom services to businesses and its employees impacted by closures, downsizing or mass layoffs.

### RAPID RESPONSE SERVICES

- On-site or alternate information sessions
- Workforce Center services
- Education and training options
- Job search tips and resources
- Unemployment insurance
- Options for Veterans
- Community resources

**Our Business Solutions Team is uniquely structured by territories and works closely with small, mid- and large-sized companies, government and community organizations. To learn how we can assist you to meet current and future needs, please contact your Business Solutions Representative.**

#### TERRITORY 1

**Karen**, Business Solutions Representative  
 262.335.5311 • kcameron@forwardcareers.org

Addison, Belgium, Cedarburg, Colgate, Fredonia, Germantown, Grafton, Hartford, Hubertus Jackson, Kewaskum, Mequon, Newburg, Port Washington, Richfield, Saukville, Slinger, West Bend

#### TERRITORY 2

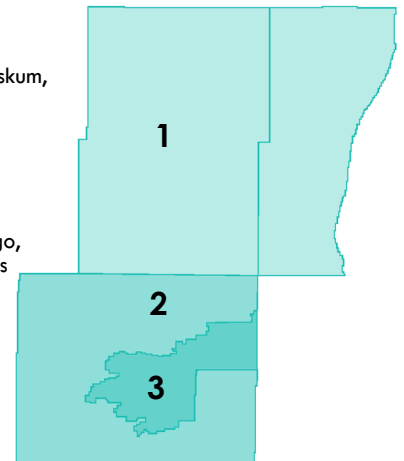
**Giovanni**, Business Solutions Representative  
 262.695.7899 • gcataldo@forwardcareers.org

Big Bend, Delafield, Dousman, Eagle, Genesee Depot, Hartland, Lannon, Menomonee Falls, Merton, Mukwonago, Muskego, Nashotah, New Berlin, North Lake, North Prairie, Oconomowoc, Okauchee, Pewaukee, Sussex, Wales

#### TERRITORY 3

**Liz**, Business Solutions Representative  
 262.695.7886 • esarkissian@forwardcareers.org

Brookfield, Butler, Elm Grove, Waukesha



**Businesses outside of the WOW Counties, please email contact@forwardcareers.org.**

Forward Careers, Inc. is an Equal Opportunity Employer & Service Provider. If you need this information in an alternate format or in your preferred language, please contact us at (262) 695-7800. If you are deaf, hard of hearing, or speech impaired, please contact us at forwardcareers@wctc.edu or through Wisconsin Relay Service at 7-1-1. This project is 100% or partially funded by the Department of Labor Employment & Training Workforce Innovation & Opportunity Act/Emergency Recovery Grant/Department of Corrections Windows to Work, US Department of Treasury; American Rescue Plan Act (ARPA)/Coronavirus State Fiscal Recovery Funds: Worker Advancement Initiative, Department of Labor Pathway Home 2, Department of Children and Families - John H. Chafee Foster Care Program for Successful Transition to Adulthood, Women & Girls Fund of Waukesha County, & United Way of Washington County.

A proud partner of the American  network

## HIRE.

Our hiring services include:

- **Job Center of Wisconsin**

URL: [jobcenterofwisconsin.com](http://jobcenterofwisconsin.com)

Post your job openings, search, and preview profiles of qualified candidates. Email selected candidates immediately from the comfort of your home or office. Statewide job listings can be accessed by job seekers anywhere the Internet can be accessed.

- **Handshake**

URL: [joinhandshake.com](http://joinhandshake.com)

An online employment database for students and alumni to find jobs and employers looking to hire candidates.

- **WisConnect**

URL: [internshipwisconsin.com](http://internshipwisconsin.com)

A free online resource that matches college students with internships by location, college major and key skills.

- **Community Job Fairs\***

We hold 3 community Job Fair events throughout the year to assist businesses of all sizes and industries with their recruitment and hiring efforts. This may include both physical and/or virtual formats.

\*Fees and/or requirements may apply.

## TRAIN & RETAIN.

Our training services include:

- **On-the-job Training (OJT)\*\***

The OJT program is used to provide incentives to businesses who hire new employees who have the aptitude and ability to do a specific job but do not have previous on-the-job experience in that occupation or industry.

**Businesses save an average of \$4,500 per new hire.** Wage reimbursements are designed to help offset the extraordinary costs of training new hires. The length of the OJT and wage reimbursement is dependent on the amount of training needed and the complexity of the job.

- **Incumbent Worker Training\*\***

We recognize the need for continued training for individuals not only who are in the job seeking process but also for those who are currently employed. As a result of local business needs, we can assist offset the cost of training incumbent workers who receive industry recognized credentials, are promoted to new positions, and/or receive wage increases.

- **Work-Based Learning\*\***

We encourage businesses of all industries to contribute to the future workforce by providing work experiences, internships, and apprenticeships opportunities.

Based on the client's assessment results and employer needs we match clients to work-based learning opportunities that create a win-win for the business and young adults!

\*Requirements may apply.

## CLOSURES & LAYOFFS.

Our closures and layoff services include:

- **Rapid Response**

When workers are laid off due to a business closing or mass layoff, a process referred to as Rapid Response is used to quickly assess the reemployment needs of the impacted employees. The Rapid Response Team cover a broad range of resources and services that include:

- American Job Center services
- Education and training opportunities
- Job search tips and resources
- Unemployment insurance
- Alternate pension and healthcare options
- Options for Veterans
- On-site job fairs
- Community resources

In-person or virtual sessions can be coordinated.

### CONTACT

**Kathy**, Rapid Response Coordinator  
262.335.5318 • [kwolfe@forwardcareers.org](mailto:kwolfe@forwardcareers.org)

## ADDITIONAL RESOURCES.

- **Work Opportunity Tax Credit (WOTC)** is a federal income tax credit that provides an incentive for private for profit employers to hire individuals of certain target groups, which have traditionally faced significant barriers to employment.

URL: <https://dwd.wisconsin.gov/jobservice/taxcredit/>

- The **Federal Bonding (FB) Program** provides Fidelity Bonds to anyone who is not eligible for commercial bonding, at no cost to the employers or employees. URL: [www.dwd.wisconsin.gov/bonding/#1](http://www.dwd.wisconsin.gov/bonding/#1)

- The **Wisconsin Economic Development Corporation's** Business Growth Assistance provides many programs to help businesses fulfill their growth plans and to help navigate the options, the Regional Account Managers (RAMs) provides personalized support for the specific needs of your business, coordinating resources from various partners organizations as needed. URL: [www.wedc.org](http://www.wedc.org)

- **Wisconsin Fast Forward** is a worker training grant program that helps address the crucial need for skilled workers in Wisconsin by making funds available for demand-driven workforce training. URL: [www.wisconsinfastforward.com](http://www.wisconsinfastforward.com)