

Application for Employment & Training Services Revised: 04.03.2023

Applicant Information

First Name/Middle Initial/Last Name: _____ Date of Birth (mm/dd/yyyy): _____

Address / P. O. Box: _____

City: _____ State: _____ Zip Code: _____ County of Residence: _____

Primary Phone (Cell): _____ Secondary Phone (Home): _____

Email: _____

Contact Person (who does not live with you): _____ Phone: _____ Relationship: _____

Social Security Number: _____

The United States Department of Labor requires that we advise you of the following regarding this request for your Social Security Number. We are authorized to collect your SSN by the Workforce Innovation and Opportunity Act of 2014. Your SSN will be used to collect quarterly wage to assess outcomes of the program. Your disclosure of your SSN is voluntary. We cannot deny you access to all services if the SSN is not provided, but we must verify your eligibility to work in the United States in order to provide some services.

I do not wish to provide my Social Security Number at this time.

Please check those that apply to you (used for equal opportunity purposes only)

<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Unknown/Undisclosed
<input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> White	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> Native Hawaiian or Pacific Islander	<input type="checkbox"/> Unknown/Undisclosed	<input type="checkbox"/> Asian
<input type="checkbox"/> At risk of homelessness	<input type="checkbox"/> Homeless	<input type="checkbox"/> Black/African American
<input type="checkbox"/> Veteran: Active Duty from _____ (mm/dd/yyyy) to _____ (mm/dd/yyyy)	<input type="checkbox"/> Other _____	<input type="checkbox"/> Runaway
<input type="checkbox"/> Other Eligible Veteran	<input type="checkbox"/> Spouse of a Veteran	<input type="checkbox"/> Spouse of a Deployed Veteran
Veteran Status: <input type="checkbox"/> <180 days <input type="checkbox"/> Yes, eligible <input type="checkbox"/> Yes, other <input type="checkbox"/> No	TAP Workshop in prior 3 years <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> No response	
<input type="checkbox"/> Limited English Proficiency	<input type="checkbox"/> Limited English reading ability	Primary Language: <input type="checkbox"/> English <input type="checkbox"/> Other: _____
<input type="checkbox"/> English Language Learner	<input type="checkbox"/> Limited English speaking ability	

Check Yes or No

Are you a United States citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been convicted of a felony or misdemeanor? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you registered with Selective Service (only if male, over 18, and born after 12/31/59)? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you currently on probation or parole? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you eligible to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been incarcerated within the last 6 months? Date released: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you own a vehicle to get to work? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a migrant/seasonal farm worker? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you currently hold a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a foster child receiving government support? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a displaced homemaker? <input type="checkbox"/> Yes <input type="checkbox"/> No	Were you in foster care but have recently aged out of the system? <input type="checkbox"/> Yes <input type="checkbox"/> No

	Currently Receiving	Received in the past 6 months	Currently receiving
FoodShare	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Alimony <input type="checkbox"/> Yes <input type="checkbox"/> No
FSET (FoodShare employment program)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Free/Reduced lunch (applicant, not child) <input type="checkbox"/> Yes <input type="checkbox"/> No
State or local income-based assistance	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Unemployment Insurance* <input type="checkbox"/> Yes <input type="checkbox"/> No
W2/ TANF	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Trade Adjustment Assistance (TAA) <input type="checkbox"/> Yes <input type="checkbox"/> No
If on W2/TANF, are you within 2 years of exhausting lifetime eligibility? <input type="checkbox"/> Yes <input type="checkbox"/> No			Pensions, retirement, or severance <input type="checkbox"/> Yes <input type="checkbox"/> No
			Other Support: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No

*Unemployment Insurance: UI Claimant Exhaustee Neither UI claimant nor exhaustee UI but exempt from work search

IMPORTANT! There are documents that contain important information about WIOA training services; how to apply for training services; and your rights, responsibilities and/or benefits. It is critical that you understand the information in these documents. You can receive telephone translation assistance of all documents by calling (262) 695-7800 at no cost to you.

¡IMPORTANTE! Hay documentos que contienen información importante acerca de los servicios de capacitación de WIOA, cómo solicitar servicios de capacitación, sus derechos, responsabilidades y / o beneficios. Es fundamental que entienda la información de estos documentos. Usted puede recibir asistencia de traducción telefónica de todos los documentos por calling (262) 695-7800 sin costo alguno para usted.

TSEEM CEEB! Muaj cov ntaub ntawv uas muaj cov ntaub ntawv tseem ceeb txog WIOA cov kev pabcuam kev cob qhia; yuav ua li cas thov rau kev pabcuam kev cob qhia; thiab koj cov cai, lub luag haujlwm thiab / lssis cov txiaj ntsig. Nws yog ib qho tseem ceeb uas koj nkag siab cov ntaub ntawv hauv cov ntaub ntawv no. Koj tuaj yeem tau txais kev pab txhais lus hauv xov tooj ntawm txhua cov ntaub ntawv los ntawm kev hu rau (262) 695-7800 yam tsis tau them nqi rau koj.

Household Members and Household Income

Name	Relationship	Age	Current hourly , weekly or monthly income	# of weeks employed during last 26 weeks (immediate family only)
	self			

Did all of the people live with you the entire 26 weeks? Yes No

Did your family financially support you during the last 26 weeks? Yes No

Education Status

Currently in school? Yes No

Is this an alternative school? Yes No

Indicate the highest grade you have completed in school (0-18): _____

Highest degree earned: GED/HSED High School Diploma AA BA or BS MA or MS Ph.D.

Attained Certificate of Attendance/Completion: Yes No Attained Other Post-Secondary Degree/Certificate: Yes No

Are you currently taking courses beyond high school? Yes No- Last Date in School _____

Work History (beginning with current or most recent employer)

Employer 1: _____	Employer 2: _____
Location: _____	Location: _____
Job Title: _____	Job Title: _____
O*NET Code: _____ NAICS Code: _____	O*NET Code: _____ NAICS Code: _____
Start Date (mm/dd/yyyy): _____ End Date (mm/dd/yyyy): _____	Start Date (mm/dd/yyyy): _____ End Date (mm/dd/yyyy): _____
Wage: _____ Hours Per Week: _____	Wage: _____ Hours Per Week: _____
Reason for Leaving: _____	Reason for Leaving: _____
Employer 3: _____	Employer 4: _____
Location: _____	Location: _____
Job Title: _____	Job Title: _____
O*NET Code: _____ NAICS Code: _____	O*NET Code: _____ NAICS Code: _____
Start Date (mm/dd/yyyy): _____ End Date (mm/dd/yyyy): _____	Start Date (mm/dd/yyyy): _____ End Date (mm/dd/yyyy): _____
Wage: _____ Hours Per Week: _____	Wage: _____ Hours Per Week: _____
Reason for Leaving: _____	Reason for Leaving: _____

Explain how the COVID-19 pandemic has impacted you (e.g. experienced a layoff, reduced hours/wages, had to change jobs or are working outside of chosen occupation/career, unable to find job that aligns with needs, taken a toll on physical or mental health, need better pay due to inflation, etc.): _____

Which services are you interested in? You may select more than one.

Apprenticeship GED/HSED Internship Job Search Assistance On-the-Job Training Education/Skills Training

Work Experience **Supportive Services:** Childcare/Transportation Tuition/Books Other _____

What type of position or training program are you interested in? _____

I attest that all information provided in this application is true and accurate, to the best of my knowledge.

Applicant Signature: _____

Date: _____

Application Supplement / Youth Self-Attestation -

Confidential Revised 04.03.2023

Applicant Name: _____

This information will remain confidential and will only be used in determining eligibility for services and for equal opportunity records. For the WIOA Youth Program this form is used to record an individual's self-attestations that they meet the eligibility criteria. Storage of this document must align with [WIOA Title 1 Policy & Procedure Manual, Chapter 5.7](#). This document must be sealed and stored in a separate location.

Additional Applicant Information

- Are you pregnant or parenting? Yes No
- Are you a non-custodial parent? Yes No
- Are you a single parent, including single & pregnant? Yes No
- Are you affected by substance abuse? Yes No
- Do you have a disability? Yes No Unknown/Undisclosed
- If yes, please indicate type of disability (check all that apply): Physical/Chronic Health Condition Physical/Mobility Impairment Mental or Psychiatric Vision Related Hearing Related Learning Disability Cognitive Impairment

Complete only if you answered "yes" to "Do you have a disability?"

- Received services from a State Development Disabilities Agency (SDDA)? Yes No
- Received services from a Home & Community Based Service Provider under a State Medicaid Waiver? Yes No
- Were you referred to workforce services by Disability Resource Coordinator? Yes No
- Received services from a State or Local Mental Health Agency (LSMHA)? Yes No
- Section 504 Plan? Yes No
- Received services from Vocational Rehabilitation (DVR)? Yes No
- Disability Work Setting:
 - Sheltered Workshop
 - Not Employed
 - Group Supported Employment
 - Competitive Integrated employment
 - Individual supported employment
 - Combination of two or more settings
 - Unknown
- Type of customized employment services received:
 - Discovery assessment services
 - Employer negotiation services
 - Unknown
 - Developed a customized employment search plan
 - No CES services
 - Secured employment as a result of receiving customized employment services and received extended support services
- Received disability financial capacity:
 - Benefit planning services
 - No
 - Unknown
 - Financial capability/asset development services
 - Benefit planning services and financial capability/asset development services

	Currently Receiving		Received in the past 6 months	
Social Security Disability Insurance (SSDI):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
SSI (Supplemental Security Insurance)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Social Security Insurance Ticket to Work Holder:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

- I attest that all information provided on this document is true and accurate to the best of my knowledge. I understand that providing false information could lead to my immediate removal from the WIOA program.
- If enrolling in the WIOA Youth program, I self-attest to the information provided in this form.

Applicant Signature: _____ **Date:** _____

For Youth Self-Attestation Only:

Parent/Guardian signature if Participant is under 18: _____ **Date:** _____

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If you are submitting this application electronically, use the buttons below to save the application to your computer and then submit to contact@forwardcareers.org. Ensure application is submitted in PDF (no other formats are accepted).

Save Application: _____

Submit Application: _____